

**SUPPLEMENTAL/BID BULLETIN NO. 3
For LBP-HOBAC-ITB-GS-20200122-01**

PROJECT : **One (1) Lot Supply, Delivery and Installation of Lightning Arrester at LANDBANK Plaza Building**

IMPLEMENTOR : **Procurement Department**

DATE : **February 17, 2020**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) Clause 10.3 of Section V (Special Conditions of Contract), Section VII (Specifications) and the Checklist of the Bidding Documents (Item No. 8 of the Eligibility and Technical Documents) have been revised. Please see attached revised specific sections of the Bidding Documents.
- 2) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **February 28, 2020, 10:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.



ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

	<p>The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>Transportation –</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit. Risk and title to the Goods will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.3	<p>Payment shall be through direct credit to the winning bidder's deposit account with LANDBANK. The winning bidder is required to maintain a deposit account with LANDBANK's Cash Department or any of its Branches.</p> <p>The following documentary requirements for payment shall be submitted:</p> <ul style="list-style-type: none"> • Sales Invoice/Billing Statement/Statement of Account. • Delivery Receipt with printed name and signature of LANDBANK employee who received the delivery and actual date of receipt of items. • Warranty Certificate specifying the period covered by warranty.
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	Maintain GCC Clause.
13.4(c)	Expiration of performance security should be six (6) months after the last date of delivery/end of contract for staggered deliveries, multi-year contracts and for contracts with adjustment in implementation date, whichever is applicable.

Specifications

Specifications	Statement of Compliance
<p style="text-align: center;">One (1) Lot Supply, Delivery, and Installation of Lightning Arrester for LANDBANK Plaza Building</p> <ul style="list-style-type: none"> • Scope of the project and other requirements per attached Revised Terms of Reference and Proposed Lay-out – Annexes A-1 to A-5. • For current and past suppliers of Lightning Arrester for LANDBANK, they must have satisfactory performance in their dealings with LANDBANK for the past twelve (12) months (reckoned from the date of issuance of Certificate of Satisfactory Performance). • The bidder must be compliant with the following requirements: <ul style="list-style-type: none"> a) Must have a minimum of five (5) year experience in the sales/installation/commissioning of lightning arrester. b) Must be a certified Supplier and/or Contractor of the offered product brand. c) Must conduct pre-inspection, verification and overall project assessment. 	<p style="text-align: center;">Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>

<p>d) Must be employing the following personnel:</p> <ul style="list-style-type: none">➤ Registered Electrical Engineer;➤ Safety Officer;➤ Technicians <p>• The following documents shall be submitted inside the eligibility/technical envelope:</p> <p>a) Copy of purchase orders, contracts or other equivalent documents covering a five (5) year period prior to bidding schedule as proof that the bidder has a minimum active experience of five (5) years in the field of installation and commissioning of lightning arrester.</p> <p>b) Certification from the manufacturer evidencing that the bidder is an authorized distributor or contractor of the brand being offered.</p> <p>c) Certificate of Inspection issued by the Head, Facilities Management Department.</p> <p>d) Certificate of Employment and:</p> <ul style="list-style-type: none">➤ Valid Professional Regulation Commission (PRC) license for Registered Electrical Engineer;➤ Certificate of Construction Safety and Health (COSH) Training for Safety Officer; and <p>e) Certificate of Satisfactory Performance issued by the Head, Facilities Management Department not earlier than 30 calendar days prior to the deadline of submission of bid shall be submitted (applicable only for current and past suppliers of Lightning Arrester for LANDBANK). The Certificate shall still be subject to verification during post-qualification of bid.</p> <p>Note: Certificate of Satisfactory Performance shall be requested in writing from the Head of FMD at 25th floor, LANDBANK Plaza Building (Contact No.: 8405-7360), at least five (5) working days prior to the submission of bid.</p>	
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Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope – Eligibility and Technical Components

The First Envelope shall contain the following:

○ **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, the aggregate amount of at least two (2) similar contracts should be equivalent to at least fifty percent (50%) of the ABC and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC as required above supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
8. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**

Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
 10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.
- **Eligibility Documents – Class "B"**
11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

○ **Technical Documents**

12. Copy of purchase orders, contracts or other equivalent documents covering a five (5) year period prior to bidding schedule as proof that the bidder has a minimum active experience of five (5) years in the field of installation and commissioning of lightning arrester.
13. Certification from the manufacturer evidencing that the bidder is an authorized distributor or contractor of the brand being offered.
14. Certificate of Inspection issued by the Head, Facilities Management Department.
15. Certificate of Employment and Valid Professional Regulation Commission (PRC) license for Registered Electrical Engineer and Certificate of Construction Safety and Health (COSH) Training for Safety Officer
16. Certificate of Satisfactory Performance issued by the Head, Facilities Management Department not earlier than 30 calendar days prior to the deadline of submission of bid shall be submitted (applicable only for current and past suppliers of Lightning Arrester for LANDBANK). The Certificate shall still be subject to verification during post-qualification of bid.

Note: Certificate of Satisfactory Performance shall be requested in writing from the Head of FMD at 25th floor, LANDBANK Plaza Building (Contact No.: 8405-7360), at least five (5) working days prior to the submission of bid.

○ **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

17. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
18. Income Tax Return for 2018 filed manually or through EFPS.

Second Envelope – Financial Component

● **The Second Envelope shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)

2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)
3. Duly filled out Annex B.